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# CCTV Release Form

## Document Control

Reference: REC ISMS 0024

Issue No: 2.0

Issue Date: 18/03/2024

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Name: \_\_\_\_\_

Date: \_\_\_\_\_

Please provide a brief description of the CCTV footage including the date, time and location covered.

Released by: \_\_\_\_\_

I accept that the footage is supplied to me without prejudice. I understand that it may have been recorded on, or in private property and may include third parties. In accordance with the Data Protection Act 2018 and in compliance with regulations laid down by the Information Commissioner, I will not publish, broadcast, undermine due confidence, nor otherwise cause any breach of the personal data, nor further process the data in a manner where it could affect the rights and freedoms of any other individual or groups of individuals. I understand that all relevant parties reserve the right to protection of the law and any breach could result in legal proceedings.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

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## Document Control

The Data Protection Committee is the document owner and responsible for ensuring this document remains current and up to date.

A current version of this document is available to all members of staff on the [Security and Governance SharePoint site](#) and is published by the Security and Governance function.

This policy was approved by the Data Protection Committee and is issued on a version controlled basis.

Representative of the DPC signature:



Date: 18/03/2024

## Change History Record

Issue	Description of Change	Date of Change
1.0	Initial Issue	
2.0	Review	18/03/2024